

**Minutes of the  
Oneida County Local Development Corporation  
Held on January 16, 2015 at Mohawk Valley EDGE**

**584 Phoenix Drive, Rome NY**

Members Present: F. Betrus, M. Fitzgerald, S. Zogby, D. Grow, E. Quadraro, N. Brown

EDGE Staff Present: S. Papale, J. Waters, S. DiMeo, M. Carney, T. Fitzgerald

Others Present: M. Levitt, C. Levitt, L. Ruberto, L. Romano, J. DiBari

The meeting was called to order at 10:08 AM.

*The Agency received the December 16, 2014 Meeting Minutes. A motion to approve the December 16, 2014 minutes was made by F. Betrus and seconded by D. Grow. Motion passed unanimously 6-0.*

The Agency received the most recent financials.

A request to review and consider an annual Housekeeping Resolution. Annual Housekeeping Resolution (1) documents election of officers and committee members; (2) confirms the occurrence of the annual meeting and actions taken at that meeting; (3) provides for the selection of staff and contracted services; (4) affirms policies and procedures of the agency/corporation and (5) officially adopts the meeting schedule for 2015. *A motion to approve the annual Housekeeping Resolution was made by S. Zogby and seconded by E. Quadraro. Motion passed unanimously 6-0.*

A request to ratify and confirm all PAAA Submissions. *A motion to ratify and confirm all PAAA Submissions was made by F. Betrus and seconded by S. Zogby. Motion passed unanimously 6-0.*

A request to ratify the OCLDC Mission Statement and approve the Agencies Performance Measurements for 2015. *A motion to ratify to ratify the OCIDA Mission Statement and approve the Agencies Performance Measurements for 2015 was made by E. Quadraro and seconded by F. Betrus. Motion passed unanimously 6-0.*

A request to approve the OCLDC Staff Services Contract with Mohawk Valley EDGE. The Agency received the red-lined version of the contract that included minor language changes but was for the same contractual amount as 2014. *A motion to approve the Staff Services Contract with Mohawk Valley EDGE with the same amendments as the OCIDA contract was made by S. Zogby and seconded by N. Brown. Motion passed unanimously 6-0.*

The OCLDC Confidential Board Performance document was passed out to the Agency members.

There being no further business, the meeting was adjourned at 10:10 AM upon *a motion made by F. Betrus and seconded by D. Grow. Motion passed unanimously 6-0.*

Respectfully submitted,  
Jennifer Waters