

**Minutes of the  
Oneida County Local Development Corporation  
Held on January 20, 2017 at Mohawk Valley EDGE  
584 Phoenix Drive, Rome NY**

The meeting was called to order at 9:25 AM.

A motion to approve the meeting minutes dated December 13, 2016 was made by M. Fitzgerald and seconded by S. Zogby. Motion passed unanimously 6-0.

M. Carney presented the financial statements. The board received as presented. It was determined that it would be prudent to contract for a financial audit of the corporation for the sum of \$1,700.

*A resolution relating to the Preswick Glen, Inc. Facility determining that action to finance the project will not have a significant effect on the environment was made by M. Fitzgerald and seconded by S. Zogby. The motion passed unanimously 5-0, with F. Betrus abstaining.*

*A resolution relating to the Preswick Glen, Inc. facility, authorizing the issuance and sale of the LDC's revenue bonds (Preswick Glen, Inc. Project), Series 2017 in a principal amount not to exceed \$10,000,000, and the form and execution of related documents, was made by M. Fitzgerald and seconded by S. Zogby. The motion passed unanimously 5-0, with F. Betrus abstaining.*

C. Levitt reviewed the Corporation's annual Housekeeping Resolution. Annual Housekeeping Resolution (1) documents election of officers and committee members; (2) confirms the occurrence of the annual meeting and actions taken at that meeting; (3) provides for the selection of staff and contracted services; (4) affirms policies and procedures of the agency/corporation and (5) officially adopts the meeting schedule for 2017. *A motion to approve the annual Housekeeping Resolution was made by M.F. Messenger and seconded by M. Fitzgerald. Motion passed unanimously 6-0.*

The Agency reviewed its annual Public Authorities Accountability Act (PAAA) submissions. *A motion to approve the 2016 PAAA submissions was made by M.F. Messenger and seconded by M. Fitzgerald. Motion passed unanimously 6-0.*

The Agency reviewed its Mission Statement and Performance Measurements for 2017. *A motion to ratify the Oneida County Industrial Development Agency's mission statement and approving the 2017 performance measures was made by M.F. Messenger and seconded by M. Fitzgerald. Motion passed unanimously 6-0.*

The Corporation reviewed its staff services contract with Mohawk Valley EDGE. *A motion to approve the \$30,000 staff services contract with Mohawk Valley EDGE, to be billed monthly, was made by F. Betrus and seconded by M. Fitzgerald. Motion passed unanimously 6-0.*

There being no further business, the meeting was adjourned at 9:33 AM upon a motion made by M. Fitzgerald and seconded by S. Zogby. Motion passed unanimously 6-0.

Respectfully submitted,  
Jennifer Waters