

**Minutes of the
Oneida County Local Development Corporation
Held on March 18, 2016 at Mohawk Valley EDGE**

584 Phoenix Drive, Rome NY

Members Present: S. Zogby, D. Grow, E. Quadraro, N. Brown, F. Betrus (via video conference)

EDGE Staff Present: S. Papale, M. Carney, J. Waters, L. Cohen, A. Gerardo, P. Zawko, C. Mercurio, H. LaSalle

Others Present: J. Izzo, L. Ruberto, Peter Sloan, Bill Maxim, Melissa Cummings, John Howard, Dan Guzewich, M. Levitt, C. Levitt

The meeting was called to order at 8:54 AM.

The Agency received the November 13, 2015 and January 15, 2016 Meeting Minutes. A motion to approve the November 13, 2015 and January 15, 2016 minutes was made by S. Zogby and seconded by N. Brown. Motion passed unanimously 5-0.

The Agency received the most recent financials.

A request to review and consideration of annual Housekeeping Resolution. Annual Housekeeping Resolution (1) documents election of officers and committee members; (2) confirms the occurrence of the annual meeting and actions taken at that meeting; (3) provides for the selection of staff and contracted services; (4) affirms policies and procedures of the agency/corporation and (5) officially adopts the meeting schedule for 2016. *A motion to approve the housekeeping resolution as presented was made by F. Betrus and seconded by S. Zogby. Motion passed unanimously 5-0.*

A request to ratify and confirm all PAAA Submissions. *A motion to ratify and confirm all PAAA Submissions was made by N. Brown and seconded by S. Zogby. Motion passed unanimously 5-0.*

A request to ratify the OCLDC Mission Statement and approve the Agencies Performance Measurements for 2016. *A motion to ratify to ratify the OCIDA Mission Statement and approve the Agencies Performance Measurements for 2016 was made by S. Zogby and seconded by D. Grow. Motion passed unanimously 5-0.*

There being no further business, the meeting was adjourned at 9:01 AM upon *a motion made by S. Zogby and seconded by F. Betrus. Motion passed unanimously 5-0.*

Respectfully submitted,
Jennifer Waters