

**Minutes of the Meeting of the
Oneida County Local Development Corporation
Held on December 15, 2017 at Mohawk Valley EDGE
584 Phoenix Drive, Rome NY**

Members Present: F. Betrus(via video conf.), M. Fitzgerald, M.F. Messenger, E. Quadraro, S. Zogby

EDGE Staff Present: S. J. Dimeo; S. Papale; J. Waters; M. Carney; M. Kaucher; A. Gerardo

Others Present: L. Ruberto, Bond, Schoeneck & King; M. Levitt; City of Rome Mayor J. Izzo

Vice Chairman M. Fitzgerald called the meeting to order at 10:05 AM.

The Board reviewed the October 20th. 2017 meeting minutes. *A motion to approve the October 20, 2017 minutes was made by M. Fitzgerald, seconded by E. Quadraro and passed unanimously, 5-0.*

Interim Financials were reviewed by M. Carney. A. Gerardo asked for board clarification on an earlier approved grant commitment to the Commercialization Academy(CA). In May the board approved a grant of up to \$25,000, which is available to the CA, upon request, in the amount requested, if needed. The board clarified that a check should only be cut when and if it is needed by the CA, and should be brought back to the board before it is processed. The Board received the financials as presented.

The Board reviewed its annual Housekeeping Resolution: (1) documents election of officers and committee members; (2) confirms the occurrence of the annual meeting and actions taken at that meeting; (3) provides for the selection of staff and contracted services; (4) affirms policies and procedures of the agency/corporation and (5) officially adopts the meeting schedule for 2018. *A motion to approve the annual Housekeeping Resolution was made by S. Zogby, seconded by M.F. Messenger, and unanimously approved, 5-0.*

A motion to approve the annual Staff Services Agreement with Mohawk Valley EDGE was made by E. Quadraro, seconded by M. F. Messenger and unanimously approved, 5-0.

There was no New or Old Business.

Meeting was adjourned by consensus at 10:10 AM.

Respectfully recorded,

Mark Kaucher