

Minutes of the Meeting of the  
Oneida County Local Development Corporation

September 5, 2025

584 Phoenix Drive, Rome, NY /Webex Video/Teleconference

**Members Present:** Steve Zogby, David Grow, Tim Reed, Aricca Lewis, Kristen Martin, James Genovese, and Franca Armstrong.

**EDGE Staff Present:** Shawna Papale, Tim Fitzgerald, Marc Barraco, Mark Kaucher, CJ Hanrahan, Zach Joyce, and Rachel Hadden.

**Others Present:** Laura Ruberto, Bond, Schoeneck & King; Ken Adamczyk, Fulton County Center for Regional Growth.

**Others Present Virtual:** Mark Levitt and Jenna Peppenelli, Levitt & Gordon.

S. Zogby called the meeting to order at 9:11 AM.

**Minutes – July 25, 2025**

S. Zogby presented the draft July 25, 2025 meeting minutes for review. **K. Martin moved to approve the July 25, 2025 meeting minutes as amended. A. Lewis seconded the motion, which carried 7-0.**

**2026 Budget**

R. Hadden and S. Papale presented the Corporation’s draft 2026 budget for consideration. No administrative fees were budgeted in revenue, because it is unknown if the Corporation will receive any applications for bond in 2026. Interest income is budgeted to be slightly lower. IT expenses will go down slightly. There is a PlacerAI sponsorship in the budget, as well as a special projects line item for 2026. With no questions or comments, **A. Lewis made a motion to approve the budget as presented. F. Armstrong seconded the motion, which carried 7-0.**

**Financial Review**

R. Hadden presented the July 31, 2025 interim financial statements for review. Website development costs have been incurred. The \$100K set aside as board restricted is for the job growth initiative & economic development project support, this is being increased to \$125,000 after the board meeting in July that had two applications that were approved totaling \$25K more than what LDC had in restricted funds. With no questions or comments, **the LDC received and accepted the interim financials as presented, subject to audit.**

**Adjournment**

With no further business, S. Zogby asked for a motion to adjourn. **At 9:15 AM A. Lewis moved, and J. Genovese seconded a motion to adjourn. Motion carried, 7-0.**

Respectfully Submitted,  
Tim Fitzgerald